

South East Safeguarding Newsletter No.2

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Dear colleagues,

It has been good to meet so many of you over the past few months at the various events around the district, including the safeguarding meeting in January, and visits to various circuits.

If I have not yet visited your circuit to meet with your clergy and safeguarding officers, please send me through some possible dates; I would like to visit you locally once per year.

The next district safeguarding meeting will be held on Sunday 14th October 2018 and annually thereafter. Further details will be circulated nearer the time.

Thank you for your continued contributions to promoting safeguarding in our district.

Philippa

Lettings

- The TMCP Licence Agreement document was updated in February 2018 – please ensure you are using the correct version
- Form E is no longer in use; reference to safeguarding policy is now at clause 4 in the Licence Agreement
- When using a booking form for a one-off or irregular event, please ensure that the safeguarding clause (no8 under the conditions of hire, Template Booking Form) is included in your booking agreement
- Formal lettings agreements are NOT needed for church run groups. See the flow chart to establish which route should be followed for individual circumstances

Relevant links

TMCP licence agreement <https://www.tmcp.org.uk/kcfinder-uploads/files/standard-licence.pdf>

Template booking form <https://www.tmcp.org.uk/property/letting-property-and-third-party-use/resources/standard-documents-and-forms/template-booking-form>

Flow chart <https://www.tmcp.org.uk/kcfinder-uploads/files/licence-flow-chart.pdf>

Training

Dates for the Advanced Module (replacing the Leadership Module) are coming soon

This is the list of attendees:
<http://www.methodist.org.uk/media/7108/css-lm-attendance-list-2017.pdf>

The course comprises three sections:

- ◆ Essential preparation (to be completed beforehand)
- ◆ Core learning (training session)
- ◆ Handbook (further study & resources)

DBS

Your feedback about the DDC system is appreciated; comments and issues are passed on and the system is adjusted accordingly.

In the case of technical issues with DBS checks, please contact DDC direct on 0116 2603055 or contact@ddc.uk.net

GDPR

- ⇒ The General Data Protection Regulation comes into force on 25th May 2018. This document from the Information Commissioner's office gives further information: <https://ico.org.uk/media/1624219/preparing-for-the-gdpr-12-steps.pdf>
- ⇒ The Methodist Council are now the Data Controller for all Church matters relating to safeguarding and complaints; the TMCP remain the Data Controller for all other areas. Specific guidance is due to be issued by the Methodist Council before the onset of GDPR. Further information about Data Controllers can be found here: <https://www.tmcp.org.uk/about/data-protection/resources/guidenotes/who-are-data-controllers>
- ⇒ Remember, records can be kept without consent if it is **necessary, reasonable** and **proportionate** to do so. Do **not** amend or dispose of safeguarding related information or records
- ⇒ The Independent Inquiry into Child Sexual Abuse has instructed the Church to also retain documentation relating to historic safeguarding issues, where the individuals are deceased, for the duration of the IICSA process
- ⇒ Procedures relating to Data Mapping, retention timetables (the keeping of records) and updates to the Methodist Church safeguarding policy will be presented to the Methodist Council in April